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## Parental Consultations - Nursery – Year 6 – April 2025

30<sup>th</sup> January 2025

Dear Parents and Carers,

**Our second Parental Consultation of this school year will take place on Wednesday 2<sup>nd</sup> April 2025.**

**Online sessions via Teams will take place in the morning on Wednesday 2<sup>nd</sup> April (9:10am to 11.20am)**  
**Face to Face sessions (held in school) will take place after school on Wednesday 2<sup>nd</sup> April (4:00pm to 7pm)**

These sessions are now available on School Spider for you to book your preferred slot. **You can alter the timings of your appointment should you need to, up until the system closes which will be Monday 31<sup>st</sup> March, 9:00am.**

**Parents and Carers of Nursery children are invited to a drop-in session on Wednesday 2<sup>nd</sup> April. Please arrive anytime between 4:00-7:00pm. this will be an opportunity to talk with the EYFS staff about your child in the setting. Please use the normal Nursery entrance.**

These parental consultation are an opportunity to discuss how your child is developing and to look at their work completed so far.

- **Please not that children are NOT permitted to attend consultation appointments, so we can have focused, confidential and efficient meetings. Plus we do not have space for children to wait outside of the classroom. Please consider an online parental consultation if childcare is not feasible.**
- Each consultation is for 10 minutes for each child. If you feel that you need a longer appointment, please contact school as soon as possible to arrange this.
- **If for any reason, your appointment is missed without prior consultation with school, we will not be able to rearrange.**
- We ask that separated parents work together to attend the same parental consultation to avoid additional appointments for staff. **PLEASE BOOK ONLY 1 APPOINTMENT PER CHILD.** We appreciate that for some families this may prove difficult and if this cannot occur, please make a separate booking using the app.

### ONLINE SESSION GUIDELINES

- **Please only book an online appointment if you are familiar with using the Microsoft platform.**
- **ALL Online sessions via Microsoft teams will be automatically recorded.**
- **The teacher will manage the waiting room throughout each session and admit Parents/Carers at their allotted time.**
- **It is recommended that Parents/Carers log into the online meeting at least 5 minutes before their allotted time and are familiar with the platform before use. Please also check that you have a reliable WiFi source.**
- **Samples of children's work will be sent home with your child on Tuesday 1<sup>st</sup> April to allow parents/carers the opportunity to see their work before the zoom session. THEY MUST be returned to school on Wednesday 2<sup>nd</sup> April. For Face to face meetings in school, parents will the opportunity to look at their child/ren's work in school.**
- **Online session login details will be sent out to those parents who have booked a zoom session after the booking window has closed. This will be sent out via School Spider, each child will have a separate log in.**

If you have any problems, please do not hesitate to contact the school office.

Kind regards  
**Becky Schofield**  
**Headteacher**

*Working with the Diocese of Leeds and the Metropolitan Borough of Calderdale  
May he give you the desire of your heart and make all your plans succeed Psalm 20:4*

