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Parental Consultations. Reception – Year 6 – October 2024

4th October 2024

Dear Parents and Carers,

Our first Parental Consultation of this school year will take place on Wednesday 23rd and Thursday 24th October 2024.

Online sessions via Teams will take place in the morning on Wednesday 23rd October (9:10am to 11.20am)
Face to Face sessions (held in school) will take place after school on Thursday 24th October (4:00pm to 7pm)

These sessions are now available on School Spider for you to book your preferred slot. **You can alter the timings of your appointment should you need to, up until the system closes. The app will state when the system will close.**

Parents and Carers of Nursery children are invited to a drop-in session on Thursday 7th November. Please arrive anytime between 3:30 - 6.30/7pm. this will be an opportunity to talk with the EYFS staff about your child in the setting. Please use the normal Nursery entrance.

This first parental consultation of the year is an opportunity to discuss how well your child has settled into their new class and to look at their work completed so far.

- **Please note that children are NOT permitted to attend the consultation appointments.**
- Each consultation is for 10 minutes for each child. If you feel that you need a longer appointment, please contact school to arrange.
- **If for any reason, your appointment is missed without prior consultation with school, we will not be able to rearrange.**
- We ask that separated parents work together to attend the same parental consultation to avoid additional appointments for staff. **PLEASE BOOK ONLY 1 APPOINTMENT PER CHILD.** We appreciate that for some families this may prove difficult and if this cannot occur, please make a separate booking using the app.
- There are a high number of families taking a holiday during this week. We suggest that the online platform is utilised for your child's appointment. Due to the high number of holidays, we are unable to accommodate additional meetings outside of the planned sessions.

ONLINE SESSION GUIDELINES

- **Please only book an online appointment if you are familiar with using the Microsoft platform.**
- **ALL Online sessions via Microsoft teams will be automatically recorded.**
- **The teacher will manage the waiting room throughout each session and admit Parents/Carers at their allotted time.**
- It is recommended that Parents/Carers log into the online meeting at least 5 minutes before their allotted time and are familiar with the platform before use. Please also check that you have a reliable WiFi source.
- **Samples of children's work will be sent home with your child on Tuesday 22nd October to allow parents/carers the opportunity to see their work before the zoom session. THEY MUST be returned to school on Wednesday 23rd October. For Face to face meetings in school, parents will the opportunity to look at their child/ren's work in school.**
- Online session login details will be sent out to those parents who have booked a zoom session after the booking window has closed. This will be sent out via School Spider.

If you have any problems, please do not hesitate to contact the school office.

Kind regards
Becky Schofield
Headteacher

*Working with the Diocese of Leeds and the Metropolitan Borough of Calderdale
May he give you the desire of your heart and make all your plans succeed Psalm 20:4*

