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Reception-Y6 Parental Consultations - March 2024

29th February 2024

Dear Parents and Carers,

Our second Parental Consultation of this school year will take place on:

Tuesday 19th March 2024 - online sessions via Teams will take place in the morning (9.10am to 11.20am)
Wednesday 20th March 2024 - face to face sessions (held in school) will take place after school (4:00pm to 7pm)

These sessions are now available on School Spider for you to book your preferred slot. **You can alter the timings of your appointment should you need to, up until the system closes, which will be Monday 18th March at 12pm.**

The parental consultations at this time of the year is an opportunity to discuss how well your child is progressing and to look at their work completed so far.

- **As there is limited space outside of classrooms for waiting, we ask, where possible, that you do not bring your child/ren with you to appointments held in school.**
- Each consultation is for 10 minutes for each child. If you feel that you need a longer appointment, please contact school to arrange.
- **If for any reason, your appointment is missed without prior consultation with school, we will not be able to rearrange.**
- We ask that separated parents work together to attend the same parental consultation to avoid additional appointments for staff. **PLEASE BOOK ONLY 1 APPOINTMENT PER CHILD.** We appreciate that for some families this may prove difficult and if this cannot occur, please make a separate booking using School Spider.

ONLINE SESSION GUIDELINES

- **Please only book an online appointment if you are familiar with using the Microsoft Teams.**
- **ALL online sessions via Microsoft teams will be automatically recorded.**
- **Teachers will manage the waiting room throughout each session and admit Parents/Carers at their allotted time.**
- **It is recommended that Parents/Carers log into the online meeting at least 5 minutes before their allotted time. Please also check that you have a reliable WiFi source.**
- **Samples of children's work will be sent home with your child on Monday 18th March to allow parents/carers the opportunity to see their work before the zoom session. THEY MUST be returned to school on Tuesday 19th March.**
- **For Face to face meetings in school, parents will the opportunity to look at their child/ren's work in school.**
- **Online session login details will be sent out to those parents who have booked a zoom session after the booking window has closed. This will be sent out via School Spider.**

If you have any problems, please do not hesitate to contact the school office. We are looking forward to sharing your child's progress with you.

Kind regards
Becky Schofield
Headteacher

*Working with the Diocese of Leeds and the Metropolitan Borough of Calderdale
May he give you the desire of your heart and make all your plans succeed Psalm 20:4*

